

Chinese Visa Application Process

Step 1: Fill out the questionnaire

- **Purpose:** The questionnaire is the foundation of the entire application process. It is designed to gather basic information about the applicant, such as name, contact information, passport number, etc. Additionally, it collects information on the applicant's purpose of travel, any previous Chinese visa applications, and any Chinese nationality background, which will determine the specific application materials required.
- **Action:** Please fill out the electronic questionnaire on our official website and ensure the accuracy and completeness of the information.

Step 2: Receive a personalized list of application materials

- **Purpose:** Based on the information collected in Step 1, we will customize a list of application materials specific to your situation.
- **Action:** Please check your email to receive this list and carefully verify the required documents.

Step 3: Submit application materials

- **Purpose:** Submit all necessary materials for preliminary review.
- **Action:** Please photograph or scan the required documents and submit them via email or your chosen instant messaging tool (such as WeChat or online customer service). You may choose to bundle all documents into one folder and send them via email as a direct reply or attachment. Ensure that the materials are submitted securely and effectively, and are organized by category to prevent confusion. If using email, compress the folder before sending to ensure smooth and secure file transfer.

Security Commitment: We highly value your privacy and information security. All submitted application materials will only be used to process your Chinese visa application. After the material review and visa process are completed, all your files and personal information will be deleted in accordance with data protection regulations. This measure ensures that the materials are used solely for the purpose of facilitating your successful visa application and safe travel to China. Rest assured, we are committed to providing a secure and efficient application experience.

Step 4: Materials check and clarification

- **Purpose:** We will conduct a detailed review of the materials you submit to ensure each document meets the visa application requirements.
- **Action:** If issues are discovered during the review, we will contact you via email or phone to clarify and rectify them.

Special Note: For online submissions of Chinese visa application forms, we recommend applicants use their browser's incognito mode. This is because the Chinese visa online form system may have caching issues, causing changes to the form not to be saved timely. Using incognito mode each time you open and save the form ensures that your changes are effectively saved. This step is key to preventing common mistakes and ensuring a smooth application process.

Step 5: Submit physical materials

- **Purpose:** After the electronic materials are approved, you need to submit the original documents to complete the application process. Note that you must submit original documents such as your passport to the Chinese consulate, as the visa will be affixed directly to your US passport.
- **Action:**
 - 1) Mail submission (recommended): Use a trackable mailing service like FedEx or UPS to ensure the secure delivery of your documents. Ensure you use an insured and trackable mailing method to avoid loss of documents and to monitor the status of the mail in real-time.
 - 2) In-person submission: We have collection points or offices in Los Angeles, Washington DC, New York, San Francisco, and Chicago, offering contact and non-contact delivery methods. If you have any questions or need further assistance, please call our customer service number for consultation. Our customer service team will be happy to help you ensure your application materials are complete and correctly submitted.

Special Note: We strongly recommend choosing a fast mailing option to expedite the processing. Since you are submitting important original documents, we advise not to overthink saving costs during this process. Choosing an efficient and reliable mailing service is key to ensuring the safety of your documents. Additionally, when you send the package, take photos for your records, especially of the shipping label, to use in case of need. Ensure your package has a public tracking number so both you and we can track the status of the mail in real-time, ensuring transparency and traceability throughout the process.

Step 6: Complete the application and wait for results

- **Purpose:** Once all materials are received and verified as correct, we will formally submit your visa application.
- **Action:** The processing time for visas will vary depending on the type of visa and specific circumstances. Please wait patiently for our notification.

Note: Throughout the application process, ensure that the information provided is accurate and strictly follow the steps outlined. If you have any questions or need assistance, feel free to contact us. We look forward to helping you successfully complete the application process for your Chinese visa.

Welcome to our service: A user-friendly guide

This guide is designed to help you quickly become familiar with our website and its management system, ensuring you can effectively track and manage your application.

When using our services, we warmly invite you to visit our website (servicein.com) at any time. Our website not only offers a wealth of features but also includes a comprehensive management system that allows you to check and track the status of your application in real time.

Please be assured that we are committed to contacting you as soon as possible, even on weekends (Saturday and Sunday). Although our team is small and may not be able to respond immediately, we guarantee that we will respond to your inquiries as quickly as possible during working hours.

We invite you to explore our website and make full use of its features. If you encounter any issues during use, or have suggestions for improvement, please feel free to contact us. Your feedback is crucial to us and helps us continuously improve and refine our services.

Since our establishment, countless users' valuable suggestions have enabled us to grow and progress. We promise to provide each user with sincere and efficient service, while utilizing technological innovations to ensure convenience and security in our services.

Feel free to share your experiences and suggestions with us, to help drive the continuous improvement of our services.